



## Jamaica Independent Schools' Association

Suite C, 16 Cargill Avenue

Kingston 10, Jamaica

Email: [jisasec@jisajm.com](mailto:jisasec@jisajm.com)

Website: [www.jisajm.com](http://www.jisajm.com)

Tel: 876 978 0705

### MEMBERSHIP REGISTRATION FORM

*Click in the grey areas to fill out form*

#### SCHOOL INFORMATION 2020-21 SCHOOL YEAR

<b>Name of Institution:</b>		
<b>MOE School Registration Number:</b>		
<b>Name of Principal:</b>		
<b>Mailing Address 1:</b>		
<b>Mailing Address 2:</b>		
<b>Telephone (s):</b>		<b>Fax:</b>
<b>Email Address:</b>		
<b>Website Address:</b>		
<b>Ministry of Education Region in which institution falls:</b>		
<b>Quality Education Circle (QEC) Number</b>		
<b>Type of Institution:</b> <input type="checkbox"/> Nursery <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Primary & Junior High <input type="checkbox"/> Post Secondary Other, please specify		
<b>Year of Establishment:</b>		
<b>School's Vision / Mission Statement:</b>		
<b>Brief History of the School:</b>		
<b>Ownership Structure:</b> <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Church Owned Other, please specify		
<b>Premises:</b> <input type="checkbox"/> Owned Property <input type="checkbox"/> Rented Property		
<b>Does the Institution have a functioning School Board?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Is there a School Development Plan in place?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Enrolment:</b>	Current # of Boys	Current # of Girls
		Total Capacity

<b>Are Government Students placed in your Institution?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Current Enrolment of Government Students</b>	

## FINANCES

<b>How is your institution financed?</b> <input type="checkbox"/> Fees Only <input type="checkbox"/> Fees and Grants Other, please specify		
<b>What range of fees does your institution charge?</b>	<input type="checkbox"/> \$20,000-\$29,000 per term <input type="checkbox"/> \$30,000-\$39,000 per term <input type="checkbox"/> \$40,000-\$49,000 per term	<input type="checkbox"/> \$50,000-\$59,000 per term <input type="checkbox"/> \$60,000-\$69,000 per term <input type="checkbox"/> More than \$69,000 per term
<b>Yearly Operating Expenses: \$</b>		

## PROGRAMMES

<b>Core Programmes Offered:</b>	<input type="checkbox"/> Academic Only <input type="checkbox"/> Technical Only <input type="checkbox"/> Vocational Only <input type="checkbox"/> Academic & Technical/Vocational <input type="checkbox"/> Special Education
<b>Enhancement Programmes:</b>	<input type="checkbox"/> Guidance & Counseling <input type="checkbox"/> Clubs & Societies <input type="checkbox"/> Community Outreach <input type="checkbox"/> Personal Development <input type="checkbox"/> Sports <input type="checkbox"/> Other, please Specify
<b>Examinations Offered:</b>	<input type="checkbox"/> PEP <input type="checkbox"/> CXC <input type="checkbox"/> GCE O'Level <input type="checkbox"/> RSA <input type="checkbox"/> GCE A'Level <input type="checkbox"/> CAPE <input type="checkbox"/> SAT <input type="checkbox"/> Other, please specify
<b>Does your institution have international accreditation?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please give the name of the accrediting organization	

## TEACHING STAFF

# of Trained Graduates	# Certificate Trained
# of Pre-trained Graduates	# of Post Graduates Diploma
# Diploma Trained	# of Post Graduates Degree
Other, please specify	
Does your institution have a Staff Development Programme? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## NON-TEACHING STAFF

Positions of non-teaching Staff: <input type="checkbox"/> Accounting <input type="checkbox"/> Security <input type="checkbox"/> Nurse <input type="checkbox"/> Librarian <input type="checkbox"/> Ancillary <input type="checkbox"/> Guidance Counsellor
# of Non-Teaching Staff

## FACILITIES

<input type="checkbox"/> Computer Laboratory <input type="checkbox"/> Science Laboratory <input type="checkbox"/> Internet Access <input type="checkbox"/> Sick Bay <input type="checkbox"/> Library	<input type="checkbox"/> Auditorium <input type="checkbox"/> Nursery <input type="checkbox"/> Resource Room <input type="checkbox"/> Multi-media Room <input type="checkbox"/> Canteen/Cafeteria	<input type="checkbox"/> Swimming <input type="checkbox"/> Basketball Court <input type="checkbox"/> Netball Court <input type="checkbox"/> Playfield
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## INSTRUCTIONS FOR REGISTRATION FOR MEMBERSHIP

The following should be submitted along with this completed Membership Registration form:

- Proof of registration from the Ministry of Education. (**New Members Only**)
- Membership fee, based on the schools' population

20 – 100 students	\$10,000.00
101 – 200 students	\$12,000.00
200- 450 students	\$15,000.00
451-700 students	\$17,000.00
701 & over students	\$20,000.00

*Cheques are to be made payable to the Jamaica Independent Schools' Association.  
Deposits may be made directly to the JISA Account #302741522 at NCB Half-Way-Tree Branch.  
A copy of the receipt should be emailed to the JISA office at [9jisasec@yahoo.com](mailto:9jisasec@yahoo.com)  
or submitted to the JISA Office at **Suite C, 16 Cargill Avenue**.*

**PLEASE SUBMIT COMPLETED MEMBERSHIP REGISTRATION FORM WITH PROOF OF PAYMENT AND PROOF OF REGISTRATION FROM THE MINISTRY OF EDUCATION TO THE JISA OFFICE.  
YOU MAY EMAIL COMPLETED FORMS TO [jisasec@yahoo.com](mailto:jisasec@yahoo.com).**